



RULES FOR ABSTRACTS / PAPERS / PRESENTATIONS OR POSTER

This document sets the rules to comply with for the 44th Annual Meeting of the Spanish Nuclear Society (SNE) regarding the submittal of the following:

- Abstract
- Written Paper
- Presentation

The Written Papers whose exhibition mode is assigned to be a Poster format, the Presentation will be the Poster itself, which will be carried and installed by the Speaker at the beginning of the conference meeting in a dedicated Poster meeting room.

(You don't need to send your Poster in advance to the Annual Meeting)

The submission of papers implies acceptance of the terms and conditions included in this document.

GENERAL

A Speaker is considered to be the first author in the list of authors / coauthors of the written Abstract/ Written Paper. The Speaker will be the contact person to whom the Technical Committee will contact for any notifications regarding the Abstract, Written Paper and Presentation.

The papers must be unpublished or at least include innovations with respect to other papers already presented in other meetings, seminars, congresses or publications in general.

The Technical Committee may reject any Abstract that, due to its subject matter or style, is not consistent with the objectives of the SNE Annual Meeting. Likewise, it may reject or suggest changes in written Papers that do not conform to the outline described in the Abstract.

The Technical Committee, taking into account the number of Abstracts accepted and the characteristics of the Conference Center, will arrange the sessions of the thematic areas in the most attractive way possible for the attendees, trying to respect the presentation mode requested by the Speaker.

SUBMISSION OF ABSTRACTS AS PAPER PROPOSALS

Abstracts as paper proposals shall be submitted, according to the applicable instructions, via the Annual Meeting website:

<http://www.reunionanualsne.es/>



The author will be able to choose between three different formats for the exhibition of his work:

- Presentation by Poster
- Presentation in a Technical session (oral)
- Presentation in a Promotional session (oral)

Abstracts shall be submitted within the established time period (deadline **non-renewable: May 11th, 2018**) using the template provided for this purpose on the Annual Meeting website. They must contain only text in “Arial” font size 10 and must not exceed 300 words.

Once all the abstracts have been reviewed, the Technical Committee will inform the Speaker if his/her abstract has been accepted, so that he/she can continue preparing the Written Paper regardless of whether the final presentation is an oral presentation or is in a Poster format. Papers for the Promotional sessions will not require a written presentation. For them, only Abstract and Presentation will be required.

If the Written Paper is selected to be presented in oral format, in case the Speaker decides to use a Presentation he must send the subsequent electronic final Presentation to the Technical Committee responsible person. If the Written Paper is selected for a Poster Format type of presentation, the Speaker will have to prepare the Poster which will be carried to the Conference Center and set at the beginning of the Annual Meeting. The promotional papers will only be accepted in this category if the company to which the author belongs is a sponsor of the Annual Meeting or is an exhibiting company. In other case, the Technical Committee will propose its presentation in a technical or poster session.

SUBMISSION OF WRITTEN PAPERS

In order to be able to submit papers to the SNE Annual Meeting, the author must be registered for the meeting (which entails paying the corresponding registration fees).

Written Papers shall have between 4 and 8 pages including text and images (if any), the template available in the SNE website shall be used, and they shall be submitted for publication on the congress website by the deadline **non-renewable of September 10th, 2018**.

The name of the PDF file shall have the following format: SS-NN_Title.pdf, where SS are the two digits corresponding to the session to which the paper has been assigned, followed by a dash (-), NN is the order number of the paper in the session, followed by an underscore (_), and finally Title is an acronym (maximum 15 characters without spaces) for the title of the paper, which logically will be the same, or very similar, as the abstract title.

The final presentation of the paper may be in oral format or in poster format, according to the inscription and at the discretion of the Technical Committee depending on how the technical program is being structured and the availability of rooms in the Conference Center. The Promotional sessions only accept presentations in oral format.



PRESENTATION OF PAPERS IN THE ANNUAL MEETING

If the speaker is going to give an oral presentation and decides to use an e-file as an auxiliary assistance for the presentation, the speaker shall e-mail a copy (with ppt, pptx or pdf file extension as other formats will not be accepted) of the final presentation to the Coordinator of the Technical Session to which it has been assigned before **September 17th, 2018**.

For the oral presentation, the speaker will have **12 minutes** in the assigned Technical Session, and in addition there will be approximately **2 minutes for possible questions** by the attendees.

The promotional presentations will last 15 minutes, with an estimated additional time of about 5 minutes for potential questions. The Promotional sessions will have a delimited area conditioned as a room with last generation audiovisual aids in the commercial exhibition area of the Conference Center. The Speaker may bring technical resources or material resources if he/she wants to. These sessions will take place on Wednesday afternoon only.

It is recommended that speakers are present in their session room 15 minutes before the beginning of the session's first presentation.

For a Poster format presentation, the author shall use a reproduction of the poster with a maximum size of 90 cm (35") wide and 150 cm (59") length, which will be displayed in a specific place, with good visibility, and where it will be exhibited during the entire Annual Meeting. In order to answer the questions of congress delegates, the Speaker shall remain at his/her assigned place during the Technical Poster Session.

SELECTION OF THE BEST PAPER

The criteria for choosing the best written paper in each of the thematic areas are available on the Annual Meeting website. To be eligible for this selection, the Written Paper must be sent before the established deadline via the Annual Meeting website. Promotional papers, whose sessions will run without a jury and will only be coordinated by the organization, are excluded from the prize for best papers.

The Oral and Poster presentations that are selected as winners will be mentioned in the closing session of the congress and will receive a certified diploma in the 2019 General Assembly of the SNE. In addition, the corresponding Written Papers will be published in the Nuclear España magazine before the following Annual Meeting.

PUBLICATION OF PAPERS

Written papers will be published before the Annual Meeting in its website and may be viewed by anyone who is registered for the congress. Neither oral presentations nor the content of poster displays will be published on the website. As the technical promotional papers do not require a written paper, neither the paper nor the presentation will be published in order to preserve the confidentiality of the information.

The authors of the paper authorize the Spanish Nuclear Society (SNE) to publish it on paper or electronically on any SNE media. In particular, they authorize the SNE to publish it in the issue of the Nuclear España magazine dedicated to the Annual Meeting, as well as on the congress website so that anyone registered for the 44th Annual Meeting can view it, print it and download it.



The authors of the papers will be solely responsible for ensuring that the contents of their Written Papers comply with the legislation regarding Intellectual Property rights.

Consequently, the SNE has no responsibility for possible copyright infringements of the legitimate holders. The authors of the papers will be liable for damages of any kind directly or indirectly inflicted to the SNE as a result of the authors' non-compliance with current legislation regarding Intellectual Property protection.

The meeting's Written Papers will be published with an ISBN reference on the SNE Annual Meeting website.

The Speakers are responsible for sending the Written Papers in PDF format files protected against any modification. The SNE will not assume any responsibility for the fraudulent use of written papers that do not meet this requirement.

WEB FORMALITIES

For incidents during the submission of Abstracts / Written Papers, please contact the Technical Secretariat of the SNE Annual Meeting (by telephone: +34 91 373 47 50, or e-mail: ponencias@sne.es).